

# Corporate Intranet Features Checklist

Over 1,600 businesses have relied on Intranet Connections for their intranet software. There are over 100 features included in our Corporate Intranet, delivering not only an intranet that meets your initial requirements but one that can scale and grow with your business over time.

## CONNECT

### Employee Communications

- ✔ People Directory
- ✔ Employee Org Chart
- ✔ Employee Recognition
- ✔ Live Chat
- ✔ Enterprise Networking
- ✔ One-Way Outlook Calendar Sync
- ✔ Help Desk Ticketing
- ✔ Page Bookmarks
- ✔ Event Sites
- ✔ Message Boards
- ✔ Follow Colleagues
- ✔ Status Updates
- ✔ Skills Tagging
- ✔ Employee Profiles
- ✔ Employee Workspace
- ✔ Employee Milestones
- ✔ Mobile Intranet
- ✔ Alerts & Subscriptions
- ✔ Featured Employee Feed

### External Communications

- ✔ Extranet Portal
- ✔ Corporate Contacts
- ✔ Secure/Anonymous Access
- ✔ Automated Emails

### Enterprise Search

- ✔ Advanced Search
- ✔ Auto Suggestion
- ✔ Full-Text Indexing
- ✔ Display Cards
- ✔ Search Filters
- ✔ Search Security

### Information Sharing

- ✔ Team/Department Sites
- ✔ RSS Feed
- ✔ Weather Feed
- ✔ What's New Feed
- ✔ Photo Album Feed
- ✔ Daily Tips Feed
- ✔ +15 Multi-Variable Feeds

## COLLABORATE

### Content Management

- ✔ Document Management
- ✔ Document Review
- ✔ Document Read/Agree
- ✔ Archiving & Clean-Up
- ✔ Policy Management
- ✔ Policy Review
- ✔ Policy Versioning
- ✔ KB Article Database
- ✔ Content Security
- ✔ Content Approval Workflows
- ✔ Content Publishing Delegation
- ✔ Content Tagging
- ✔ Commenting
- ✔ Content Rating
- ✔ Library Resources

### Employee Engagement

- ✔ Event Calendar
- ✔ Blogging
- ✔ Company News
- ✔ Discussion Forums
- ✔ Community Sites
- ✔ Idea Share Exchange
- ✔ Quick Poll
- ✔ Online Store
- ✔ Job Openings
- ✔ Online Photo Albums
- ✔ Buy & Sell Exchange
- ✔ Recipe Exchange

### E-Learning & OnBoarding

- ✔ Online Training Calendar
- ✔ Online Surveys
- ✔ Online Tests
- ✔ Automated Test Scoring
- ✔ Randomized Question Banks
- ✔ Class Registration & Waitlists
- ✔ Multi-Session Course Scheduling
- ✔ Class Registration Reports
- ✔ Interactive Tutorials
- ✔ Employee On Boarding

## CREATE

### E-Forms & Workflows

- ✔ Online Forms
- ✔ Dynamic Forms
- ✔ Mileage Calculation
- ✔ Expense report
- ✔ Customer service awards
- ✔ Employee satisfaction survey
- ✔ Health and safety test
- ✔ Position aptitude test
- ✔ Embedded Spreadsheets
- ✔ Form Administration/Security
- ✔ Automated Approval Workflows
- ✔ Publishing Workflows
- ✔ Workflow Approval History
- ✔ Report Export to Excel
- ✔ Report Export to PDF

### Intranet Design & Architecture

- ✔ Simple HTML Editor
- ✔ Simple Design Builder
- ✔ Advanced Design Editor
- ✔ Site Design Delegation
- ✔ Intranet Home Page
- ✔ Mega Menu Navigation
- ✔ Dynamic Menus
- ✔ HTML Content Pages
- ✔ Self-Updating Pages
- ✔ Intranet Application Builder
- ✔ Site Breadcrumbs
- ✔ Page Hierarchy
- ✔ Embedded Videos

### Intranet Management

- ✔ Active Directory Synchronization
- ✔ Admin Role Delegation
- ✔ Impersonate a Login
- ✔ Intranet Security
- ✔ Site Ownership Delegation
- ✔ Application & Folder Delegation
- ✔ Single Sign-On
- ✔ Site Statistics
- ✔ User Permissions
- ✔ Site Analytics/Statistics